



OWNER-BUILDER/DEVELOPER STATEMENT – Part 1

Exemption from Contractor Licensing Requirements

Arizona Revised Statutes, 32-1121, items 1-16, allows exemptions from state licensing requirements under the following conditions: (Items 5 & 6 are common to the area and are reproduced below.)

(Owner-Builder) Item 5. “Owners of property who improve such property or who build or improve structures or appurtenances on such property and who do the work themselves, with their own employees, or with duly licensed contractors, if the structure, group of structures or appurtenances, including the improvements thereto, are intended for occupancy solely by the owner and are not intended for occupancy by members of the public as the owner’s employees or business visitors and the structures or appurtenances are not intended for sale or for rent. In all actions brought under this chapter, proof of the sale or rent, or the offering for sale or rent of any such structure by the owner-builder within one year after completion or issuance of a certificate of occupancy is prima facie evidence that such project was undertaken for the purpose of sale or rent. As used in this paragraph “sale” or “rent” includes any arrangement by which the owner receives compensation in money, provisions, chattels, or labor from the occupancy or the transfer of the property or the structures on the property.”

(Owner-Developer) Item 6. “Owners of property who are acting as developers and who build structures or appurtenances to structures on their property for the purpose of sale or rent and who contract for such a project with a general contractor licensed pursuant to this chapter and owners of property who are acting as developers, who improve structures or appurtenances to structures to their project for the purpose of sale or rent and who contract for such a project with a general contractor or specialty contractors licensed pursuant to this chapter. To qualify for the exemption under this paragraph, the licensed contractors’ names and license numbers shall be included on all sales documents.”

NOTE: Commercial zoning requires commercially licensed contractors.

If an owner is allowed to utilize his own employees, the owner is required to a) provide each employee with unemployment and workman’s compensation insurance, b) have a Federal and State Tax I.D. number, and c) withhold and file Federal and State income tax for each employee.

I CERTIFY THAT I AM NOT REQUIRED TO BE LICENSED OR UTILIZE A LICENSED GENERAL CONTRACTOR FOR THE WORK AUTHORIZED BY BUILDING PERMIT NO. B ON THE BASIS THAT (*check all that apply*):

- ☐ The structure is **not for sale or rent** and is **solely owner occupied**.
- ☐ The **improvements are for sale or rent** and all work will be done by **licensed contractors identified** on the back of this form.
- ☐ The **improvements will be occupied by the general public** and all work will be done by **licensed contractors identified** on the back of this form.

Signature of Owner

Date

VIOLATION OF ARIZONA CONTRACTORS LICENSING

IS A CLASS ONE MISDEMEANOR UNDER ARS 32-1151 AND 32-1154.

LICENSED CONTRACTORS – Part 2

ELECTRICAL CONTRACTOR:

Name:	Phone:
Address:	
License No:	Sales Tax No:

MECHANICAL CONTRACTOR:

Name:	Phone:
Address:	
License No:	Sales Tax No:

PLUMBING CONTRACTOR:

Name:	Phone:
Address:	
License No:	Sales Tax No:

OTHER CONTRACTOR Name: Phone:

Specify _____ Address:

 License No: Sales Tax No:

OTHER CONTRACTOR

Name: _____ Phone: _____

Specify _____ Address: _____

License No: _____ Sales Tax No: _____

OTHER CONTRACTOR Name: Phone:

Specify _____ Address:

 License No: Sales Tax No:

OTHER CONTRACTOR

Name: _____ Phone: _____

Specify _____ Address: _____

License No: _____ Sales Tax No: _____